

## CODE OF CONDUCT FOR ASA MEMBERS:

Members of the ASA should

--strive to be friendly, courteous and kind to each other at all times.

--treat everyone with dignity and respect in accordance with the ASA's Equal Opportunities Policy

--respect other people's privacy and boundaries, using personal information and contact details in accordance with the Society's Data Protection policy

--communicate with others in an open and respectful way, whether it be verbal, written or via electronic media.

--send to the Committee, via the Secretary, written details of any conflict or disagreement with the actions of the ASA Committee, or with any individual member of the Society, to be dealt with in confidence, at the earliest opportunity.

-- be responsible, honest and accountable in the way they carry out any role for the Society

--follow the Safety guidelines and rules for use of equipment or facilities in the ASA Studio

--avoid bringing the reputation of the Society, its Committee or individual members into disrepute