

## **ASA Exhibition Procedure**

All full members of the Society are eligible to exhibit.

Up to 4 pictures may be submitted for each exhibition.

The entry fee of £2 for each picture is non-returnable.

Only 3 pictures will be accepted if the total measurement of two adjacent sides of any one picture submitted exceeds 72 inches. The maximum size acceptable will be at the discretion of the committee.

Only one picture may be declared 'Not for Sale'. All others must be priced at a minimum of £45, commission 20% (i.e. 10% to ASA, 10% to the venue).

Mounts and frames must be of a high standard, and pictures securely backed. Professionally manufactured boxed canvases are acceptable for acrylics or oils.

Original prints (i.e. etchings, lithographs, lino- and wood-cuts) are acceptable, provided such prints are signed originals and the artist has undertaken all parts of the process. In the event of any dispute arising over an original print submitted for an exhibition, the Committee reserves the right to ask the artist to provide the original plate(s), lino/block(s) as proof of authenticity.

## **Awards**

### **Autumn Exhibition**

*The Wilshire Cup* awarded for oils, acrylics used as oils, and oil pastel.

*The George Caley Award* for line and wash. Line implies a predominant line in pen, pencil, charcoal or pencil crayon strong enough to stand on its own without any wash. The watercolour wash is to be applied solely to enhance the overall effect.

*The Neville Mudd Award* is for abstract in any medium.

*The Betty Day Award* is for human portraiture in any medium.

*The A.S.A. Award* visitors' choice voting will take place for the throughout the week of the Exhibition. The winner will be announced at approximately 4.00pm on the last day.

### **Spring Exhibition**

*The Fred Taylor Cup* awarded for watercolour or watercolour and body-colour highlights. The inclusion of pencil lines is acceptable provided it is clear that they have been used as guidelines and are not intended to enhance the effect of the finished picture, as in line and wash.

*The Basil Morrison Rose Bowl* for line drawing. The line should be in black or sepia ink, or pencil. Shading should consist of hatching.

*The Snelson Bronze Award* awarded for chalk pastels only.

*The Oona Lowsby Award* for mixed media

*The Peter Coatman Trophy* for best landscape, townscape or woodland scene (may include lakes or rivers) in any medium. No entry is needed in the award column for these pictures.

*Commendations* in either Exhibition may be made at the Selector's discretion. The Selector's decision is final.

## Selection day

### Handing in of pictures.

Pictures must be mounted and framed to a high standard.

Rings or hooks, which cannot be detached from the backing, should be folded flat, padded with a wad of soft paper and secured with Sellotape or masking tape.

A label, stuck to the back of the frame, must give the following information:

- a) Name of artist
- b) Title of picture
- c) Medium in which picture is produced
- d) Price or 'N.F.S.' as appropriate
- e) Award for which the picture is entered if appropriate
- f) Number 1,2,3 or 4, corresponding to number on the entry forms. See [Diagram A](#).

**Please check that information on the labels corresponds with the entry forms and both entry forms are completed. Please do not separate the forms.**

Pictures must only be left at the Studio between the times stated on the programme. No exceptions can be made for latecomers.

The following will not be accepted:

1. Pictures not correctly framed or prepared.
2. Works directly copied from commercially produced pictures. Artists may however use multiple sources of reference provided that these are made available for approval by the Exhibition committee on selection day.
3. Works submitted for previous ASA exhibitions.
4. Wet oil paintings or frames.
5. Paintings or prints involving the use of electronic image making or copying equipment.

### Collection of pictures

All pictures must be collected between the times stated on the programme. No picture will be stored at the Studio and uncollected pictures will be disqualified.

A copy of the entry form will be handed back showing the results of the selection process. Please retain this form for handing-in at the stated time on the day of the Exhibition.

Members who are exhibiting are requested to sign up for Stewarding duties during the week of the Exhibition. A list of times will be available at the selection day handing-in. Clear instructions for Stewards will be found at the Stewards' desk in the Exhibition.

## **The Exhibition itself**

### **Handing in of pictures.**

Exhibitors should bring selected pictures and entry form to the venue between the times stated on the programme. Pictures will only be accepted between these times.

The artist must ensure that all pictures have screw-eyes or D-rings inserted and good quality cord attached. The covering of rings and other projections, as at the initial handing-in should still be in place. See [Diagrams B & C](#).

Exhibitors are requested not to enter the exhibition area. An appointed team will hang the pictures.

### **Collection of pictures.**

All pictures, sold or unsold, must be collected between the times stated on the programme and any outstanding payments made. It is the responsibility of the artist to ensure that all his/her pictures (sold or unsold) are removed and, if necessary, delivered to a purchaser (please see notes on back of entry form). It is imperative that Exhibitors meet their obligations in this respect, as there are no storage facilities available and the Society will take no responsibility for pictures lost or damaged. Please note that the removal of pictures before the stated time is not permitted.

### **Insurance.**

The Society is covered for public liability, but it is impossible to secure cover for the cost of damage to, or loss of, pictures. Members requiring such insurance cover are therefore asked to make their own arrangements.

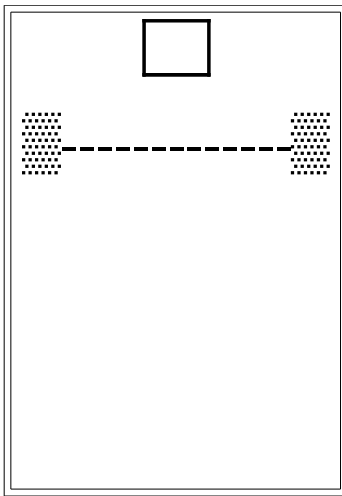
### **Winners and commendations please note:**

Copies of members' work may be downloaded and printed from our website by persons unknown: it is impossible for us to prevent this from happening. Please inform Tom Russell if you do not wish your picture, its title and/or your name to appear on the Web.

# ASA Picture Hanging instructions

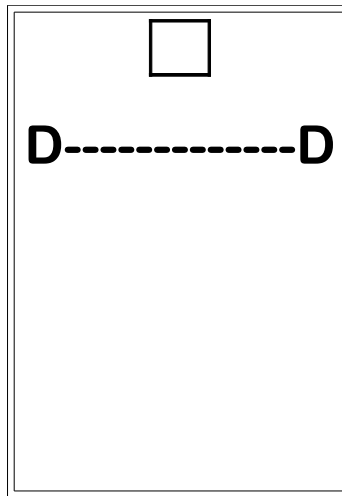
## Diagram 'A' Frame at Initial Handing-in.

Label correctly worded and stuck to back. 'D' rings folded flat, padded and covered with Sellotape or masking tape, Screw-eyes removed.



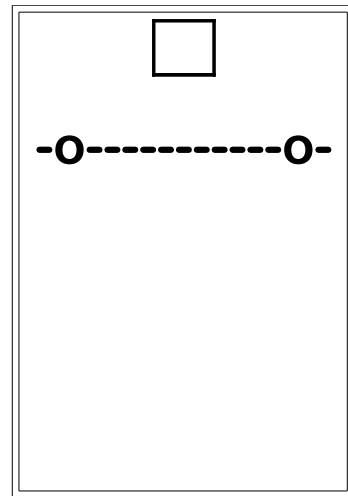
## Diagram 'B' Frame with 'D' rings at hanging

About 1/2" play in cord.



## Diagram 'C' Frame with Screw Eyes at hanging.

Screw eyes about one fifth down from top. About 1/2" play in cord.



## **Rules for Outdoor Exhibitions**

With a few exceptions, the rules for outdoor exhibitions are substantially the same as those for indoor exhibitions. They are as follows:

1. Pictures must be the original work of the artist.
2. Only original prints, as defined in the instructions for Indoor Exhibitions are permitted.
3. Works directly copied from commercially produced pictures are not allowed.
4. There is no limit to the size of pictures.
5. Pictures need not be framed, but unframed watercolours and oils on paper must be mounted and covered with cellophane or transparent plastic.
6. Members must provide their own stands and display their pictures on them.
7. Members are free to come and go as they wish but should be considerate in their occupation of the space available and observe any conditions required by the owners of the site.
8. The minimum price of a picture remains at £15, this applies to all pictures, both framed and unframed, whatever their size. Fees paid to the ASA remain as follows: Pitch Fee £2 + 5% of receipts from sales.
9. Pictures are not subjected to any selection and those shown at previous exhibitions may be displayed again.
10. Only pictures in any medium are permitted. Other art or craft forms (e.g. pottery) are not allowed.