

## Exhibition Entry and Handing-in Procedures Summer 2025

*Please read these notes carefully before completing your on-line entry form*

### On-line entry form

- Please use the link in this email to access the on-line entry form. Note that this form covers both framed and unframed pictures. Completed forms must be submitted no later than **Monday 14 July**
- Ensure that you include the subject class of the work (see below), the medium used, the price (minimum price for framed works £75) and the method of entry fee payment. **You do not need to state the award entered.** Your painting will be entered for all awards for which it may be eligible.
- Make a note of your entries. Details cannot be changed after the closing date and substitutions cannot be made after this date.

### Payment

- The entry fee is £5 per framed work and £1 per unframed painting or print.
- Payment must be received by Monday 14<sup>th</sup> July, either by cheque or by Bank transfer, to ASA bank account Sort code 40-23-02, account number 41069934, using your name as reference.
- Cheques should be made payable to Altrincham Society of Artists and sent to the Treasurer – Ken Jones, 15 Langham Road, Bowdon, WA14 2HT. NO CASH PLEASE.
- Unpaid entries will not be included in the exhibition.

### Subject Classes of entry.

- Paintings for competition will be entered according to the subject matter of the work (and not by specific award). Each class will cover work in any medium.
- The following are the subject classes:
  1. Abstract
  2. Flower painting
  3. Human figure/portrait
  4. Landscape, including townscape or woodland which may include lakes or rivers.
  5. Still life
  6. Bird or animal studies
  7. Marine subjects
  8. Other subjects not covered by the above
- Paintings not entered for competition – leave the subject class blank

## **Handing-in**

- Handing in will take place at Altrincham Grammar School for Girls on Friday 25<sup>th</sup> July at the following times:
- 12 30pm to 1.15pm members with surnames beginning A-H
- 1.15pm to 2.00pm members with surnames beginning J-Z
- Unwrap your pictures in the entrance hall and hand them in to the desks.
- Cards can be handed in at the same time on a separate desk. You may enter up to 20 cards per framed picture entered.
- Please take all wrappings with you.
- Framed pictures will be inspected on handing-in to ensure that they comply with the conditions of entry. Frames which do not meet these standards may be rejected if they cannot be rectified before the works are hung after 2.00pm. If you are unsure about these conditions, please seek advice from a member of the exhibition team.

## **Collection**

- Unsold pictures may be collected on Sunday 3<sup>rd</sup> August from 10.00am to 11.30am.

## **Large paintings and 3D exhibits for display in the entrance hall**

- We will be arranging a display of large paintings and 3D artwork in the Entrance Hall, as last year.
- This will have a separate entry form and won't be part of the competition. Full details will be issued shortly.

Exhibition Team June 2025.